
THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

III. GENERAL INFORMATION

1. ORGANISER

Name: G.E.S.E.
Address: Via Carlo Jussi 142, San Lazzaro di Savena –BO-
Telephone: +39.051-6251452 Fax: +39.051-6252325
Email: info@touchofclass.it Website: www.touchofclass.it

Contact Details Show Ground:

Address: Via Carlo Jussi 142, San Lazzaro di Savena-BO- Telephone: 059.334088
NEAREST AIRPORT : BOLOGNA

2. ORGANISING COMMITTEE

President of the Event: Alessandro Zanini
Show Secretary & Scoring :Touch of Class – Alberto Zecchini, Valentina Eleuteri
Entries have to be sent to: info@touchofclass.it / fax +39 059.331170
Press Officer: G.E.S.E.

3. EVENT DIRECTOR

Name: Alessandro Fiorani
Address: c/o G.E.S.E. Via Carlo Jussi 142, San Lazzaro di Savena-BO-
Telephone: +39.338.5088849 Fax: +39.051.6252325
Email: metalsome@libero.it

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



IV. OFFICIALS

1. GROUND JURY :

President: **ANNA CINI (ITA)**
FEI ID: 10050857

Member: **ALESSANDRA NANNI (ITA national)**

Member: **HILARY MCCLELLAND (IRE)**
FEI ID: 10051952

Member: **MARINA MERLO (ITA)**
FEI ID: 10049730

2. FOREIGN JUDGE :

Name : **HILARY MCCLELLAND (IRE)**
FEI ID: 10051952

Email address: hilarymcclelland@hotmail.com

3. COURSE DESIGNER

Name: **ELIO TRAVAGLIATI (ITA)**
FEI ID: 10051570

Email address: elio.travagliati@libero.it

ASSISTANT COURSE DESIGNER

Name: **FULVIO SANTI (ITA national)**

4. APPEAL COMMITTEE :

n/a

5. CHIEF STEWARD :

Name: **ALESSANDRA CESELLI (ITA)**
FEI ID: 10071453

Email: alessandra.ceselli@gmail.com

6. ASSISTANT STEWARDS:

Name: **AGATA CARDILLO (ITA national)**

Name: **LINDA TIBALDO (ITA)**
FEI ID: 10071462

Name: **MARIA GRAZIA FARINA (ITA)**
FEI ID: 10050858

Name: **FABRIZIA VERONESE (ITA)**
FEI ID: 10051883

7. FEI VETERINARY DELEGATE :

Name: **MANUELA PIGATO (ITA)**
FEI ID: 10051299

Email: manuelapigato@libero.it

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8. VETERINARIAN SERVICES MANAGER (VSM):

Name: MARIO PISCHEDDA
FEI ID: 10094363
Mobile: +39 335-7056095
Email : pischedda.mario@virgilio.it

Treating Veterinarian

Name: MARIO PISCHEDDA
FEI ID: 10094363
Mobile: +39 335-7056095
Email : pischedda.mario@virgilio.it

Please indicate a 24 hours Veterinary services number: +39 335-7056095

9. MEDICAL DOCTOR/MEDICAL SERVICES:

Name: MARCO NITRI – CROCE BIANCA FERRARA
Address: Via O. Putinati 71/C, Ferrara
Telephone: +39.0532-768800 / 800-126760

10. FARRIER:

Name: ANTONIO PACE
Address: Via San Giorgio 341/D, CASTEL SAN PIETRO TERME -BO-
Telephone: +39.349-7882559

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



V. SPECIFIC TECHNICAL CONDITIONS

1. TIMETABLE (to be provided per category/level if multiple events)

| | Date | Time |
|--|------------|----------------------------------|
| · Opening of stables: | 17/04/2013 | 10.00 a.m. |
| · 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i> | 18/04/2013 | 10.00– 13.30 / 14.30–18.00 |
| · Horse Re-Inspection: | 19/04/2013 | 7.45 a.m. |
| · Declaration of Starters: | Day before | Before 7 p.m. |
| · 1 st (Competitions N.1) - FRIDAY | 19/04/2013 | 8.30 a.m. |
| · 2 nd (Competitions N.2) | 19/04/2013 | 9.30 a.m. |
| · 3 rd (Competitions N.3) | 19/04/2013 | 10.30 a.m. |
| · 4 th (Competitions N.4) | 19/04/2013 | 11.45 a.m. |
| · 5 th (Competitions N.5) | 19/04/2013 | 1.00 p.m. |
| · 6 th (Competitions N.6) | 19/04/2013 | 3.00 p.m. |
| · 7 th (Competitions N.7) | 19/04/2013 | 4.30 p.m. |
| · 8 th (Competitions N.8) - SATURDAY | 20/04/2013 | 8.00 a.m. |
| · 9 th (Competitions N.9) | 20/04/2013 | 9.00 a.m. |
| · 10 th (Competitions N.10) | 20/04/2013 | 10.00 a.m. |
| · 11 th (Competitions N.11) | 20/04/2013 | 11.00 a.m. |
| · 12 th (Competitions N.12) | 20/04/2013 | 1.00 p.m. |
| · 13 th (Competitions N.13) | 20/04/2013 | 2.30 p.m. |
| · 14 th (Competitions N.14) | 20/04/2013 | 4.00 p.m. |
| · 15 th (Competitions N.15) - SUNDAY | 21/04/2013 | 8.00 a.m. |
| · 16 th (Competitions N.16) | 21/04/2013 | 10.00 a.m. |
| · 17 th (Competitions N.17) Grand Prix | 21/04/2013 | 12.00 a.m. |
| · 18 th (Competitions N.18) | 21/04/2013 | 2.30 p.m. |
| · 19 th (Competitions N.19) | 21/04/2013 | 4.00 p.m. |

Timetable is indicative. Final timetable will be posted the day before competitions, when the number of participants will be known.

2. VENUE :

The event will take place: **outdoors**

3. COMPETITION ARENA(S):

Dimensions: mt 95 x 45

Type of Footing: SAND

4. PRACTICE ARENA(S) :

Dimensions: mt 70 X 35

Type of Footing: SAND

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



5. STABLES :

Size of boxes 3 m x 3 m + 10%
(minimum 3m x 3m+10% 3m x 4m)

6. DRAW:

List of Draws:
GRAND PRIX

Time, date and location:
On 21.04.2013 H. 8.30 at the Secretary office

VI. INVITATIONS

| | |
|-----------------------------------|--|
| Number of NFs invited: | UNLIMITED |
| NFs invited: | ALL COUNTRIES |
| Total number of athletes: | 100 approx |
| Number of athletes per NF: | unlimited |
| Number of horses per athlete: | CSI2* - 1* : 3 horses + 2 YH CSIJ-B: 3 horses |
| Athletes starting only in CSIYH : | 3 Young Horses |
| Total number of horses : | 300 approx |

Athletes are invited by the Organising Committee through their NF.

One groom per athlete.

**ATHLETES STARTING IN CLASS 4-11-17(Mt.140) CANNOT START IN CLASSES
6-7-13-14-18-19 (Mt.115) UNLESS RIDING 6 YO HORSES**

VII. ENTRIES

Please refer to Annex I at the last page of this schedule for the FEI Entry System Information

All Athletes & Horses participating in any International competition must be registered with the FEI.

IMPORTANT - Entry forms must include the following information on:

Horse/Pony: • name • date of birth • breed • country of birth • stud-book initials

• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

| | |
|-----------------------------|---|
| Entries in Principle: | on receiving the schedule |
| Nominated Entries: | 28/03/2013 |
| Definite Entries: | 04/04/2013 |
| Last date for substitutions | 18/04/2013, at latest one hour before the Horse Inspection |
| Entry fee per horse: | CSI 1*- 2* : € 350.00 CSIYH : € 250.00 CSIJ: € 200.00 |

Entry fee per horse : VAT + stabling included

MCP Fee : CHF 12.50

Stabling fee per non-competing horse: € 100.00

Entries have to be sent to: info@touchofclass.it / fax +39 059.331170

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NUMBER OF START PER DAY PER HORSE : 1

Dogs are allowed on the showground on the leash

NO-SHOWS/LATE WITHDRAWALS:

“NB: Withdrawals or no-shows after the date of definite entries will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show. The amount to be charged will be € 120.00 per horse”

| Event's Category | Age of Athletes | Age of Horses |
|--|--|---|
| Olympic Games/WEG | As of 18 th year | Min 9 y.o. |
| Continental Championships Senior | As of 18 th year | Min 8 y.o. |
| Regional Championships/Games (all regions except Latin America) | As of 18 th year | Min 8 y.o. |
| Regional Championships/Games in Latin America | As of 18 th year As of 16 th year if height of obstacles max. 1.40m (JRs Annex IX, Art. 6.1) | Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1) |
| World Cup Final | As of 18 th year | Min. 8 y.o. |
| Nations Cup Final | As of 18 th year | Min. 8 y.o. |
| CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m | As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " " | Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. |
| CSI3*-5*/CSIO1*-5* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m | As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " " | Min. 7 y.o. |
| CSI2* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m | As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " " | Min. 6 y.o. |
| CSI1* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.20m | As of 18 th year As of 14 th year with permission of their NF As of 12 th year " " | Min. 6 y.o. |
| CH-Y | As of 16 th year to end 21 st year | Min. 7 y.o. |
| CSI/CSIO-Y | As of 16 th year to end 21 st year | Min. 6 y.o. |
| CH-J | As of 14 th year to end 18 th year | Min. 7 y.o. |
| CSI/CSIO-J | As of 14 th year to end 18 th year | Min. 6 y.o. |
| CSI/CSIO-Ch/CH-Ch | As of 12 th year to end 14 th year | Min. 6 y.o. |
| CSI/CSIO-P/CH-P | As of 12 th year to end 16 th year | Min. 6 y.o. |
| CSIU-25 | As of 16 th year to end 25 th year As of 14 th year if height max. 1.40m | Min. 7 y.o. |
| CSIV | As of 45 th year for women and 49 th for men | Min. 6 y.o. |
| CSIAm | As of 14 th year | Min. 7 y.o. for Cat. A; Min. 6 y.o. for Cat. B |
| CSIYH | As of 16 th year | Min. 6 y.o. – Max. 8 y.o. |
| CH-M-YH-S | As of 18 th year or 16 y.o. for athletes qualified with the same horse | 5 y.o. / 6 y.o. / 7 y.o. |

ADDITIONAL FEES/CHARGES BY OC:

| | |
|----------------------------|------------------|
| MCP Fee: | CHF 12.50 |
| Electricity (upon request) | € 10.00 per day |
| Manure disposal | € 10.00 |
| Hay | € 10.00 |
| Straw | € 8.00 |
| Shavings | € 10.00 |
| Tackroom | € 90.00 |

All aforementioned amounts are including VAT

WE DO NOT ACCEPT CREDIT CARD OR BANCOMAT

VIII. FACILITIES OFFERED

1. ATHLETES

The OC has obtained special tariffs from some Hotel in San Lazzaro di Savena and surrounding. Those wishing to take advantage of these conditions are requested to contact directly the hotels .

- HOTEL RELAIS BELLARIA 051.453103
- AGRITURISMO CA' DEL RIO 051.6519599 / 338.2792415
- UNAWAY HOTELS 051.4997411

Accommodated (bed and breakfast) at Athletes expense

Meals: at the expense of Athletes

2. GROOMS

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of Athletes .

Meals: at Athletes expense .

3. HORSES

Transport expenses to be paid by: The Athlete.

For events in Europe, stabling is free of charge.

Outside Europe, stabling to be paid by Athlete .

Not competing horses must be presented at the Horse Inspection for identification and vaccination control .

HORSES TAKING PART IN CSI2*/CSI1*/CSIJB / CSIYH1* IN THEIR COUNTRY OF RESIDENCE ARE NOT REQUIRED TO HAVE AN FEI PASSPORT (art. 137.2 GRs).

4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

The OC will not provide transportation for horses or athletes (including airport transportation) but is able to organise the same upon receipt of written request. All accounts are to be settled by those who incur them .

5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival.

Wednesday 17 April 2013 from 10.00 a.m. to 6.00 p.m.

Thursday 18 April 2013 from 7.30 a.m. to 5.30 p.m.

IX.ADDITIONAL INFORMATION

1. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES:

The Athletes **Are** authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Jumping. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

n/a

A. PRIZE - CLASSIFICATION

Prize money will be paid in cash and cheque during last day .

3. PRIZE GIVING CEREMONY

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The owner of the winning horse **IS** invited to the prize giving ceremony for the Grand Prix.
The number of athletes required to present themselves for the prize-giving ceremony of each competition is **8** .

4. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI MCP Veterinarians are covered under a different policy):

- Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and
- Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

- National officials officiating at FEI Events; and/or
- FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entrance bracelets will be distributed as follows :

- 1 bracelet to the rider**
- 1 bracelet to the partner**
- 1 bracelet to the groom**
- 1 bracelet to the driver (if other than rider or groom)**
- 1 bracelet to the owner of each horse (2 max)**

Access to the stable area is carried out according to the recommendations of the Rules Fei Stable Security will be enforced and access to the stables will be restricted

6. SAFETY CUPS

Name of Manufacturer: Caro GMBH

7. TIMING DEVICE

Name of Manufacturer: MICROGATE Model: RACETIME 2 FEI Report number: 22030014A

8. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

9. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

10. SCHOOLING DURING COMPETITIONS

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

11. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

12. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to marysa.zourel@fei.org or philippe.maynier@fei.org, in the proper Excel or "XML" file immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://twww.fei.org/xml-format-for-automated-results-processing>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Riders.

13. BETTING

Betting **Will Not** take place at this event.

VETERINARY MATTERS

VETERINARY REGULATIONS (VRs), 13th edition, effective 1 January 2013

1. CUSTOMS FORMALITIES

Migliavada srl pratiche doganali

Address: Via Brogeda 27 – 22100 Como

Telephone: +39 031.531314 Fax: +39 031.4702270

Email: Mauro@migliavada.com

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

IMPORTANT - Entry forms must include the following information on:

Horse/Pony: • name • date of birth • breed • country of birth • stud-book initials

• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

3. NATIONAL REQUIREMENTS

All participating horses must be in possession of:

- 1) a declaration (with a detailed list) from their own NF stating that the same is temporarily imported into Italy to take part in CSI San Lazzaro di Savena –BO ;
- 2) an ATA form, especially for extra European Countries or in the case the horse will pass through not EU Countries (crossing not communitarian nations) (for further information see: <http://www.atacarnet.com/>);
- 3) official veterinary health certificates on the International Form issued from the official veterinary health authorities of the Country of origin
 - a) for horses from European Countries see Annex B of Council Directive 1990/426 EC and subsequent amendment (please remember that this Annex B still in force only 10 days);
 - b) for horses from NOT European Countries see Council Directive 1992/260 EC and

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Commission Decision 2004/211 EC and respective subsequent amendment (e.g. *Council Directive 2009/156/EC of 30 November 2009 on animal health conditions governing the movement and importation from third countries of equidae*).

4. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

PASSPORTS

General Regulations Article 137

For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation

All Horses competing at FEI Events must be registered with the FEI. FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

| Event's Category | FEI Passport and or Recognition Card |
|---|---|
| National Events | Not compulsory |
| CS11*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A | Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations |
| CS13*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A | Compulsory |
| All Championships/Games | Compulsory |
| CS11*-5*-W | Compulsory |

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other requirements for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations**.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

VACCINATIONS - EQUINE INFLUENZA

2013 Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

| VACCINATION | PROTOCOL | ELIGIBILITY TO ENTER VENUE |
|----------------|---|---|
| Primary Course | 1 st Vaccination: day 0 (e.g. 1 January 2010) 2 nd Vaccination: day 21-92 (e.g. 1 February 2010) | May compete 7 days after the 2 nd Vaccination |
| First Booster | Within 7 months of the 2 nd vaccination of the Primary Course (e.g. 1 August 2010) | May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination (e.g. may enter venue after 7 August 2010) |

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| | | |
|-----------------|--|---|
| Boosters | MINIMUM: within one year of previous booster vaccination IF COMPETING: must be competing in the 6 months +21 days from the previous booster vaccination | Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination |
|-----------------|--|---|

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

EXAMINATION ON ARRIVAL

2013 Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

HORSE INSPECTIONS

2013 Veterinary Regulations Article 1033

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

LIMB SENSITIVITY EXAMINATION

All Horses competing at the Event are subject throughout the Period of the Event to Examination under Article 1034 of the Veterinary Regulations, the Limb Sensitivity Protocol. The objectives of the Protocol are to: (i) safeguard the welfare of the horse, according to the principles outlined in the Code of Conduct for the Horse, and (ii) to ensure a level playing field for all Athletes. Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive. Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

Horses may be examined under the Protocol at any time during the Period of the Event, including, but not limited to, between rounds and before the Jump Off and they may be examined once or on multiple occasions. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses during the Event.

6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION

2013 Veterinary Regulations, Chapter VI

EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

SAMPLING

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1058).

CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications is available on the FEI Clean Sport website: www.FEICleanSport.org as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to www.FEI.org/veterinary for information and details).

FEI LABORATORY FOR SAMPLE ANALYSIS

Name: Horsericing Forensic Laboratories (HFL) Sport & Science Att.: Dr. Steve Maynard – Quotient Biosearch Limited

Address: Newmarket Road, Fordham, Cambridgeshire CB7 5WW- UK-

Telephone: +44-1638 724 406

Fax: +44-1638 724 407

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



Email: SMaynard@hfl.co.uk

7. VETERINARY TREATMENTS, SUPPORTIVE AND OTHER THERAPIES 2013 Veterinary Regulations Chapter V

Veterinary treatment or supportive therapy required during an Event is under the control of the FEI Veterinary Official (Veterinary Delegate) and only permitted when:

- authorised using the appropriate Veterinary Form (see table below, or VRs article 1047-1051), either prior to the competition or prior to administration once the competition has begun;
- conducted within the designated Treatment Boxes and
- administered by an FEI Veterinarian (VRs article 1003) or Other Treating Professional (VRs article 1021).

Heated or magnetic blankets, physical therapy, ice and cold water, non-prohibited, authorised substances that are administered orally or by nebulisation, or those treatments exceptionally authorised by the Veterinary Delegate are allowed in the Horse's own stable.

| VETERINARY FORM | USE | AUTHORISED BY |
|---------------------------|---|--|
| Veterinary Form 1 | Emergency treatment using a prohibited substance | Ground Jury after first consultation with the Veterinary delegates |
| Veterinary Form 2 | Declaration for administration of altrenogest (Regumate) to mares | Person Responsible declaration |
| Veterinary Form 3 | Authorisation for the use of medication not listed as prohibited | FEI Veterinary Delegate |
| Veterinary Form 4 | Self declaration for the administration of specifically stated substances only (VRs article 1041) | FEI Veterinarian (Team Vet, Athlete Private Vet, VSM, Treating Vet) With submission to the Veterinary Delegate before administration |
| FEI Elective Testing Form | Form to accompany samples sent to a FEI Laboratory for elective testing before the event | N/A |

Supervision of all such treatments by FEI Officials may take place directly on a random check basis or by requesting to see a copy of the relevant authorisation. No treatments may take place without coming under such control and authority, except in the case of a clear emergency, when a retrospective authority may be considered if the Horse is to continue.

8. VETERINARIANS AT EVENTS

2013 Veterinary Regulations, Chapter II

VETERINARY SERVICES MANAGER (VSM)

All Organising Committees must appoint a FEI Veterinarian as a Veterinary Services Manager to be responsible for assisting the organiser in achieving the Minimum Veterinary Standards and facilities required for an FEI Event. The VSM must ensure sufficient numbers of treating veterinarians are available for the type of Event and the number of Horses attending. The VSM may be the event treating veterinarian themselves.

FEI VETERINARIANS

All veterinarians treating Horses during FEI Events, including Team Veterinarians, Athlete's Private Veterinarians and Treating Veterinarians must be registered with the FEI as FEI Veterinarians – either Permitted Treating or Official Veterinarians. Veterinarians must carry their FEI ID Card with them at all times when in attendance at Events and must present this on the request of FEI Stewards or Officials. Athletes are advised to ensure that any veterinarian they wish to treat their Horse during an Event is registered in the correct way with the FEI. Registering as an FEI Veterinarian does not give any automatic right to having accreditation which is issued by the event Organising Committee.

9. NOTES TO ORGANISING COMMITTEES

FEI Veterinary Delegates must verify that adequate facilities and services are provided by the Organising Committee prior to the start of the Event, and ensure that FEI Stewards are aware of the requirements for the authorisation of Veterinary Forms, other treatments and the FEI Veterinarian ID Card during Events.

Organising Committees must also ensure that there are adequately trained stewards or designated individuals who will liaise with FEI Veterinary Officials to assist with the supervision of treatment areas. The Veterinary Forms 1-4 must be kept by the FEI Veterinary Delegate, informed and submitted in their report to the FEI within 72 hours.

FURTHER QUERIES ON THIS INFORMATION NOTE

If you have any further questions please check: www.fei.org/Veterinary

Please feel free to contact Victoria.Unt@fei.org or veterinary@fei.org for further information. Tel +41 21 544 10 44 or +41 21 310 47 39

10. PONIES

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection (2013 Veterinary Regulations, Chapter IV).

X. HUMAN ANTI-DOPING

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

1. One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
2. Human anti-doping facilities reasonably separated from public activity, consisting of:
 - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
 - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
 - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
3. Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

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COMPETITIONS

International competitions must not start before 08:00 and should not finish after 23:00 unless approved by the FEI.

TOTAL AMOUNT OF PRIZE MONEY(gross amounts) : **€ 43.500,00**
(CSI2* 39.000€ – CSI1* 1.900€ - CSIYH1* 2.600€)

| + list of prizes in kind (if applicable)with their value | Name of Class | Amount (Currency) |
|--|--|-------------------|
| Competition No 1 | CSIYH1* Reserved 6 Year-old | € 500,00 |
| Competition No 2 | CSIYH1* Reserved 7 Year-old | € 500,00 |
| Competition No 3 | CSI2* Mt.1,35 Against the clock | € 1,500 |
| Competition No 4 | CSI2* Mt.1,40 In 2 phases | € 3,000 |
| Competition No 5 | CSI2* Mt.1,30 Mixed | € 1,200 |
| Competition No 6 | CSI1* Mt.1,20/1,15 Against the clock | € 600,00 |
| Competition No 7 | CSIJ-B Mt.1,20/1,15 JUNIOR Against the clock | prize in kind |

| | | |
|-------------------|--|---------------|
| Competition No 8 | CSIYH1* Reserved 6 Year-old | € 800,00 |
| Competition No 9 | CSIYH1* Reserved 7 Year-old | € 800,00 |
| Competition No 10 | CSI2* Mt.1,35 Mixed | € 2,800 |
| Competition No 11 | CSI2* Mt.1,40 Against the clock | € 3,000 |
| Competition No 12 | CSI2* Mt.1,30 In 2 Phases | € 1,000 |
| Competition No 13 | CSI1* Mt.1,20/1,15 In 2 Phases | € 600,00 |
| Competition No 14 | CSIJ-B Mt.1,20/1,15 JUNIOR In 2 Phases | prize in kind |

| | | |
|-------------------|---|---------------|
| Competition No 15 | CSI2* Mt.1,30 Against the clock | € 1,000 |
| Competition No 16 | CSI2* Mt.1,35 In 2 phases | € 2,000 |
| Competition No 17 | CSI2* Grand Prix MT.1,45 FEI LR POINTS | € 23,500 |
| Competition No 18 | CSI1* Mt.1,20/1,15 immediate Jump-off | € 700,00 |
| Competition No 19 | CSIJ-B Mt.1,20/1,15 JUNIOR immediate Jump-off | prize in kind |

**ATHLETES STARTING IN CLASS 4-11-17(Mt.140) CANNOT START IN CLASSES
6-13-18- (Mt.115) UNLESS RIDING 6 YO HORSES**

**ATHLETES STARTING IN CLASS 7-14-19 (JUNIOR CLASSES) CANNOT START IN OPEN
CLASSES (art. 255.2 JRs)**

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted. The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.

The OC will deduct at source :

- A) Rider with fiscal residency in Italy : NO taxation up to € 7.500 , 24,23 % for those having more than € 7.500 in the current year
- B) Rider without fiscal residency in Italy : Taxation 30 %

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize money for the competition must be distributed among the first 12 placed athletes. The OC must provide additional created prizes for athletes placed beyond 12th place. The minimum amount for each of these additional prizes, for athletes placed from 13th to last place, must be clearly specified in the approved schedule.

IMPORTANT

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



Maximum Number of starters per competition: 100.

If more than 100 starters are entered, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition.

**WE DO NOT ACCEPT CREDIT CARD OR BANCOMAT AND WE DO NOT MAKE
COMPENSATION WITH PRIZE MONEY**

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Standardised prize money distribution

Chart 1: Prize money distribution with 25% of prize money offered to the winner

| N° of starters | up to 11 | 12-48 | over 48 | | |
|--|---|----------|--------------|---|----------|
| N° of prizes | Same as the number of starters who finish the competition | 12 | more than 12 | | |
| Prize money | 40'000.- | 40'000.- | 40'000.- | | |
| | | % | % | | |
| winner | All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*. | 25 | 10'000.- | 25 | 10'000.- |
| 2 | | 20 | 8000.- | 20 | 8000.- |
| 3 | | 15 | 6000.- | 15 | 6000.- |
| 4 | | 10 | 4000.- | 10 | 4000.- |
| 5 | | 7 | 2800.- | 7 | 2800.- |
| 6 | | 5.5 | 2200.- | 5.5 | 2200.- |
| 7 | | 4 | 1600.- | 4 | 1600.- |
| 8 | | 3 | 1200.- | 3 | 1200.- |
| 9 | | 3 | 1200.- | 3 | 1200.- |
| 10 | | 2.5 | 1000.- | 2.5 | 1000.- |
| 11 | | 2.5 | 1000.- | 2.5 | 1000.- |
| 12 | | n/a | 2.5 | 1000.- | 2.5 |
| total | 40'000 | 100 | 40'000.- | 100 | 40'000 |
| *Examples: | | | | OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule. | |
| 5 athletes: winner gets prize for 1 st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (7%). The prize for 6 th (5.5%) is then given to the winner, the prize for 7 th (4%) is given to the 2 nd placed athlete, the prize for 8 th (3%) is given to the 3 rd placed athlete, the prize for 9 th (3%) is given to the 4 th placed athlete and the prize for 10 th (2.5%) is given to the 5 th placed athlete. The prize for 11 th (2.5%) is then given to the 1 st place athlete and the prize for 12 th (2.5%) is given to the 2 nd placed athlete. | | | | | |
| 10 athletes: winner gets prize for 1 st (25%) and 11 th (2.5%), second placed gets prize for 2 nd (20%) and 12 th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place. | | | | | |

Chart 2: Prize money distribution with 33% of prize money offered to the winner

| N° of starters | up to 11 | 12-48 | over 48 | | |
|---|---|----------|--------------|---|--------|
| N° of prizes | Same as the number of starters who finish the competition | 12 | more than 12 | | |
| Prize money | 40'000 | 40'000.- | 40'000.- | | |
| | | % | % | | |
| winner | All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*. | 33 | 13'200 | 33 | 13'200 |
| 2 | | 20 | 8000 | 20 | 8000 |
| 3 | | 15 | 6000 | 15 | 6000 |
| 4 | | 10 | 4000 | 10 | 4000 |
| 5 | | 6 | 2400 | 6 | 2400 |
| 6 | | 4.5 | 1800 | 4.5 | 1800 |
| 7 | | 3 | 1200 | 3 | 1200 |
| 8 | | 2.5 | 1000 | 2.5 | 1000 |
| 9 | | 2 | 800 | 2 | 800 |
| 10 | | 2 | 800 | 2 | 800 |
| 11 | | 1 | 400 | 1 | 400 |
| 12 | | n/a | 1 | 400 | 1 |
| total | 40'000 | 100 | 40'000 | 100 | 40'000 |
| *Examples: | | | | OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule. | |
| 5 athletes: winner gets the prize for 1 st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (6%). The prize for 6 th (4.5%) is then given to the winner, the prize for 7 th (3%) is given to the 2 nd placed athlete, the prize for 8 th (2.5%) is given to the 3 rd placed athlete, the prize for 9 th (2%) is given to the 4 th placed athlete and the prize for 10 th (2%) is given to the 5 th placed athlete. The prize for 11 th (1%) is then given to the 1 st placed athlete and the prize for 12 th (1%) is given to the 2 nd placed athlete. | | | | | |
| 10 athletes: winner gets prize for 1 st (33%) and 11 th (1%), second placed gets prize for 2 nd (20%) and 12 th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place. | | | | | |

updated 17 October 2011

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Annex I FEI Entry System

The FEI Entry System will be deployed gradually starting 1st January 2013, involving in the beginning some pilot NFs. The concerned NFs have already been contacted by the FEI IT Department. The full deployment of the FEI Entry System is expected by July 2013.

The calendar of selected events for the gradual launch of the FEI Entry System can be found on our website :

http://www.fei.org/sites/default/files/file/ITNews/List_of_Events_for_Gradual_Launch.pdf

The FEI Entry System for FEI Events will be mandatory starting in 2013 for all FEI events.

FEI Entry system is a key process in sport that involves all event stakeholders: National federations, Organising committees and the FEI

This new service for the national federations and the OCs improves exchange, communication between the OC and the invited federations and gives a better quality and traceability of the data.

All information regarding the FEI Entry System like tutorials videos, FAQ and other useful links and documents can be find on our website by following this link: http://www.fei.org/disciplines/jumping/fei_entry_system

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

Name* : Click here to enter text. First Name* : Click here to enter text.

FEI ID¹ : Click here to enter text. E-Mail* : Click here to enter text.

Access Rights* : Admin² Consult³

Event(s)⁴ : Click here to enter text.

Name* : Click here to enter text. First Name* : Click here to enter text.

FEI ID¹ : Click here to enter text. E-Mail* : Click here to enter text.

Access Rights* : Admin² Consult³

Event(s)⁴ : Click here to enter text.

Name* : Click here to enter text. First Name* : Click here to enter text.

FEI ID¹ : Click here to enter text. E-Mail* : Click here to enter text.

Access Rights* : Admin² Consult³

Event(s)⁴ : Click here to enter text.

¹ If already have an FEI user account.

² Provide you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

* Mandatory Fields